

## **CC282 Saltash United Juniors Football Club**

### Things to note

- This is a separate club to Saltash United Football Club
- Permission from the landowner, Cornwall Council has been received and is included in the pack

### Budget

6210 PF Community Chest £6,060

This application was received prior to the Grants policy being approved for adoption at Full Town Council on 6<sup>th</sup> February 2025. However the safeguarding policy including designated safeguarding lead is included in the pack



# Saltash Town Council



## Grant Application Form

**APPLYING FOR:**

(Tick one box)

Community Chest Grant ☒

Festival Fund Grant ☐

**DATE APPLICATION SUBMITTED:**

20 December 2024

Contact Name:		
Position:		
Organisation:	Saltash United Juniors Football Club	
Contact Address:		
Telephone Number:		
E-mail:		
Status of Organization:	Club/Association	
Charity/Company number (if applicable)	Charity No: Company No:	
What geographical area does your organization cover?	Saltash and surrounding areas	

<b>How long has your organization been in existence?</b>	30 Plus years
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Please note that it may be asked to attend a meeting of the Policy and Resources Committee to answer questions on your application.

## 1. Organisation Background

	<b>Date Applied</b>	<b>Project</b>	<b>Amount Applied for</b>	<b>Successful Y/N</b>
<b>Have you applied for a grant from Saltash Town Council within the last <u>5 Years</u>?</b>  (Please list – continue on a separate sheet if necessary)	<b>1 April 2022</b>	<b>To purchase equipment such as footballs, bibs and goals.</b>	<b>£970</b>	<b>Yes</b>
<b>Please list the aims and objectives of your organization</b>	<b>To make organised football accessible to local children. The club now has over 300 players ranging from ages 5 to 18.</b>			

<b>What are the main activities of your organization?</b>	<b>Organising football for children to include training one night a week from August through to May annually, and then training and matches from September to April/May.</b>
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	Yes / No or N/A
Are you part of a religious group?	No
If application is for a Church – is it for anything other than a parish clock, Community Hall (used by all within the community) or environmental purposes?	N/A
If application is for a School – Is, it for anything other than environmental purposes or a project that does not benefit the wider community and is not in addition to statutory services?	N/A
If application is from an education, health or social service establishment – do you work in partnership with other groups?	N/A
If application is from an education, health or social service establishment – is project in addition to statutory services?	N/A

## 2. Your project

<b>Project</b>	<b>Start Date</b>	01 / 04 / 2025
	<b>Finish Date</b>	30 / 06 / 2025
	<b>Total Cost</b>	£ 1,000
	<b>Grant Applied For</b>	£ 1,000

<b>Project title:</b>	New removable goals for lower Warfelton pitch
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<b>Description of project</b> (please continue on a separate sheet if necessary):	The goals on the 'lower' Warfleton pitch are fixed in place and dated. We would like to obtain new goals which are removable and which can be taken away when games are not taking place. This should ensure that the grass between the goals is protected from overuse to preserve the quality of the field. When the goals are not being used by the teams and are put away, then it will also mean they cannot be damaged by unsupervised people.
<b>Where will the project/activity take place?</b>	Warfleton playing field, which is owned by the Council and rented by Saltash United Juniors club. Please note that Saltash United Football Club and Saltash United Juniors are different organisations.
<b>Who will benefit from the project?</b> (What groups will benefit and approximately how many people will benefit in total)	Saltash children who are members of the club which includes over 300 boys and girls ranging from the ages of 5 through to 18
<b>What evidence do you have that this project is required?</b> (This might be survey work or statistical evidence)	The area of grass between the goals is often very worn by the end of February. At this time, the goal area is mud rather than grass which can make conditions unpleasant and unsafe for the goalkeepers. It can also make the field less aesthetically pleasing for all users of the area.
<b>What support have you received for this project?</b> (Please tell us about any expressions of support you have received from outside your organization Consultation with Community)	We carried out a straw poll of people who we encountered at the park and asked for their opinion. They all agreed that it was a good idea.

<b>How will the project be managed and how will you measure its success?</b>	Management of the project will be by the committee of Saltash United Juniors. We will delegate the installation to those who have construction experience and they will install fittings for the new goals and remove the old goals. The agreement of the main Saltash United adult club will be obtained to store the new goals within the main stadium.
<b>Please give the timescale and key milestones for your project, including a start date and finish date.</b>	Subject to a successful grant application, the project will begin in April, and will be completed within 2 weeks of delivery of the new goals. We plan to then arrange for the local media to take photos of the new goals as a recognition of thanks to the Council for their support.
<b>What arrangements do you have in place to ensure safeguarding of children and/or young people and/or vulnerable people (applicable only if your project involves working with this client group)</b>	Children will not be involved in the installation process. On a day to day basis the club goes to great lengths to safeguard children to include DBS checking all adults who are involved in coaching.

### 3. How you will pay for your project.

<b>What will the money be spent on?</b> (Provide a full breakdown of project cost(s) identifying what cost(s) this grant would be spent on)	The full quoted cost of the goals as per Appendix A is £1,758 including VAT and delivery. The club will pay for the cost of construction materials to include cement.
How will you promote STC once application and project are complete?	We will ask the local media to prepare an article when the project is complete.

**Saltash Town Council considers Match Funding is extremely important. Please list any applications you have made for funding from other organisations in the table below:**

<b>Organization</b>	<b>Contribution Sought (£)</b>	<b>Applied</b> (please tick as appropriate)	<b>Granted</b> (please tick as appropriate)
Other options explored but none are practical. Our club will meet the shortfall by using funds generated from members.			

<b>Please confirm the bank account your project is using is in the project's name/organization name</b>	Confirmed
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**4. Further information enclosed Checklist.**

	<b>Enclosed</b> (please tick)
<b>A copy of your organization's most recent bank statements</b> (mandatory)	App 1
<b>Copies of all <u>relevant</u> Employer's, Building &amp; Public Liability Insurance Certificates &amp; Title Deeds if appropriate</b> (mandatory)	App 2

<b>A letter head showing the organization's address and contact details</b>		Appendix 3
<b>A copy of your constitution and articles of association</b> (or similar documents if the above do not exist, showing the organization's status)		Appendix 4
<b>A copy of your organization's latest set of accounting statements</b> (if any exist)		Appendix 5
<b>Copies of any letters of support for your project</b>		None
<b>If your organization has previously received a grant from STC please include a brief report and evidence of how you promoted the contribution from the Council</b>		Media publicity as thanks was secured.
<b>Other</b> (please list)	App 6 – evidence of sum required	

If any of the above documents have not been enclosed, please give reasons why in the box below:



## 5. Declaration by the applicant

I/we declare that, to the best of my/our belief, the information given on this application form and in any enclosed supporting document is correct.

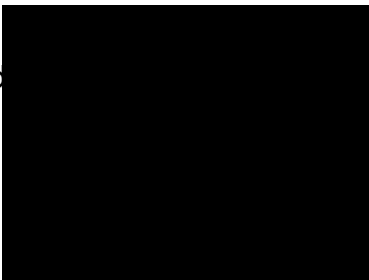
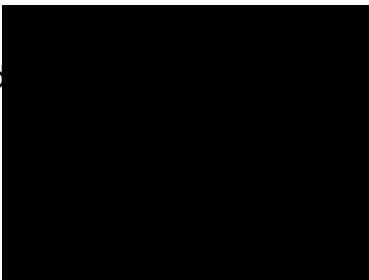
I/we declare that, I/we have read the Town Council's Grant Policy and believe to the best of our knowledge, that we meet the criteria set out by the Policy.

I/we confirm that a risk assessment will be completed prior to an event granted funding by the Town Council.

I/we accept the following:

- (i) that any false information we provide, even if provided in good faith, may lead to the withdrawal of the grant offered;
- (ii) that any grant offered will be used only for the purposes set out in this application;
- (iii) that we will provide reports on progress at the request of the Town Council;
- (iv) the support of the Town Council will be publicised;
- (v) that should any grant offered, not be used in accordance with the terms and conditions set by the Town Council, we undertake on behalf of the organisation to repay the outstanding amount to the Town Council on demand.

Please be aware that the decision as to whether you have been successful in your application will be communicated to you shortly after the relevant Council meeting.

<b>Signed</b>			
<b>Print Name(s)</b>			
<b>Position(s):</b>	Treasurer		
<b>Date:</b>	20/12/2024		

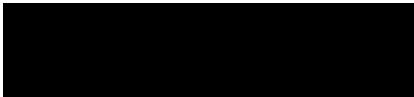
Applicants should refer to the Privacy Notice on the Town Council Website [www.saltash.gov.uk](http://www.saltash.gov.uk) for details on how we use your data.

**COMPLETED FORMS SHOULD BE RETURNED TO:**

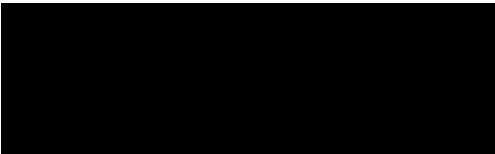
The Town Clerk, Saltash Town Council, The Guildhall, 12 Lower Fore Street,  
Saltash PL12 6JX or [enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk)

<b>OFFICE USE ONLY:</b>	
Date received	
Received by	
Application reference	
Date to P&R Chairman/Vice Chairman	
Approved to go to Committee	
Committee date	
Decision/Minute number	
Amount awarded	
Application refused by P&R Chair or refused by Committee	
Appeal notice issued	
Appeal received	
Approved for Committee	
Decision/Minute number	

Account Name  
SALTASH UNITED JUNIORS STARS  
BUSINESS CURRENT ACCOUNT



MR R J DUFF



Current Account

Summary	
Statement Date	05 DEC 2024
Period Covered	06 NOV 2024 to 05 DEC 2024
Previous Balance	£31,525.26
Paid In	£1,007.25
Withdrawn	£833.06
New Balance	£31,699.45
BIC	NWBKGB2L
IBAN	GB39NWBK56006336538930

Welcome to your NatWest Statement

Why file and store your statements when we can do it for you? Manage your statements online at [www.natwest.com](http://www.natwest.com)  
If you have changed your address or telephone number please let us know.

Date	Description	Paid In(£)	Withdrawn(£)	Balance(£)
06 NOV 2024	BROUGHT FORWARD			31,525.26
		160.00		31,685.26
07 NOV		160.00		31,845.26
08 NOV			226.91	31,618.35
			12.00	31,606.35
			71.40	31,534.95
11 NOV		141.25		31,676.20
		12.00		31,688.20
14 NOV		6.00		31,694.20
			38.95	31,655.25
15 NOV		400.00		32,055.25
18 NOV			400.00	31,655.25
			12.00	31,643.25
			45.80	31,597.45
22 NOV			10.00	31,587.45
26 NOV		12.00		31,599.45
27 NOV		12.00		31,611.45
29 NOV		12.00		31,623.45
02 DEC		15.00		31,638.45

National Westminster Bank Plc. Registered in England & Wales No.929027.  
Registered Office: 250 Bishopsgate, London, EC2M 4AA.  
Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

Account Name  
SALTASH UNITED JUNIORS STARS  
BUSINESS CURRENT ACCOUNT



NatWest

Date	Description	Paid In(£)	Withdrawn(£)	Balance(£)
	BROUGHT FORWARD			31,638.45
03 DEC		10.00		31,648.45
		15.00		31,663.45
04 DEC		12.00		31,675.45
		20.00		31,695.45
05 DEC			6.00	31,689.45
		20.00		31,709.45
			10.00	31,699.45

# Financial statement 2023/24

Jun-24

	expenditure		income
Pitch fees warfelton	✓ £630	registration fees	£28,350
courses/certification	✓ £782	Youth council (Lionesses bid)	£500
Team support	£705	donation	£1,060
league fees	✓ £1,470	tournament	£1,200
saltmill	✓ £21,318	Saturday mornings	£910
djm fines	✓ £175	total	£32,020
East Cornwall League	✓ £100	reserves account TSB	
Saltash school	✓ £471	to be transferred over	£5,300
St Stephens school	✓ £325		
Hatt	✓ £175	carry over from 2023	£747
mini soccer fees	✓ £361	sub total	£32,767
pitch renovations	✓ £800	carry over to 2024	£7,473
transfer fees	✓ £27		
FA affiliation	✓ £480		
trophies	✓ £2,962	going forward 25 teams	
Presentation	✓ £576	DJM costs £2100 (Aug)	
first aid kits	✓ £300	FA costs £1,173 paid	
CFA cup entries	✓ £232	Saltmill inc Saturday £27,353	
Youth network	✓ £10		
	£31,899		



### **Saltmill agreement**

A total of £26,258 for the 2024/2025 season, payable in October 2024 and March 2025 (invoiced a month before).

Evening training starting Monday 7 October 2024- Saturday 21 December 2024 and then Monday 6<sup>th</sup> January 2025 ending on Saturday 19 April 2025. (26 weeks)

Monday 5.30-6.30pm ½ pitch (2 teams)

Tuesday

5.30pm to 6.30pm ¼ (1 team)  
6.30pm to 7.30pm 2/4 (2 teams)  
7.30pm to 8.30pm 2/4 (2 teams)


Wednesday 5.30-6.30pm – whole pitch (4 teams)  
6.30-7.30 ¼ pitch (1 team)  
7.30-8.30 ½ pitch (2 teams)  
8.30-9.30pm whole pitch (4 teams)

Thursday 5.30-6.30- whole pitch (4 teams)  
9:00pm-10:00pm ¼ (1 team)

### **Saturday's**

The whole pitch 9-12pm from Saturday 7 September 2024 to Saturday 21 December 2024 and the Saturday 11 January 2025 to Saturday 24 May 2025.

13 DJM fixtures between 12-2pm over the course of the year- Sarah to notify Stu if they are not happening for staffing issues.

  
Club Secretary  
Saltash United Juniors



Chairman - Robin Duff  
Phone - 07954298204  
Email - Rilduff@bluewonder.co.uk



Club Secretary - Sarah Watts  
Phone - 07794667210  
Email - sarahwatts1984@hotmail.co.uk



**RESPECT**

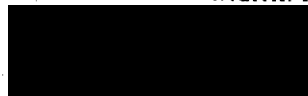
Welfare Officer - Wayne Dark  
Phone - 07789992289  
Email - wdark1@hotmail.co.uk

# Countycover Plus

App 2

County FA Liability Insurance Scheme | Evidence of Cover - 2024/25 Season

**POLICY NUMBER:**



**INSURED:**

Affiliated member Clubs, Leagues and Referees & Officials of Cornwall County FA Limited

**PERIOD OF INSURANCE:**

1 July 2024, or date of purchase if later, up to and including 30 June 2025

**STEPS INSURED:**

Adult/Open Age Football	Step 5 & below (Mens) Tier 3 & below (Womens)
Youth Football	All Steps
Referees and Match Officials	Step 3 & below (Mens) Tier 3 & below (Womens)

**INSURER:**

Hiscox Insurance Company Limited (HICL)

**UNDERWRITTEN BY:**

Hiscox Underwriting Limited (HUL)

**TERRITORIAL LIMITS:**

Worldwide Excluding USA and Canada

PUBLIC & PRODUCTS LIABILITY	
Limit of Indemnity	£10,000,000 any one occurrence in respect of Public Liability £10,000,000 any one claim and in the aggregate in respect of Products Liability
Cover Extensions	Limited to: £2,500,000 Abuse extension in the aggregate £2,000,000 Player v Player Defence Costs and Damages £2,000,000 Concussion and Neurodegenerative disease on an aggregate annual basis, limited per County FA
Excess	£100 each and every claim for damage to Third Party Property, £25 in respect of each and every claim for damage to glass/windows £1,000 for each and every claim for Abuse
EMPLOYERS LIABILITY	
Limit of Indemnity	£10,000,000 any one occurrence £5,000,000 terrorism and asbestos
Excess	£Nil
MANAGEMENT LIABILITY - trustees and individual liability	
Limit of Indemnity	£5,000,000 any one occurrence and in the aggregate
Excess	£250 each and every claim
PROFESSIONAL INDEMNITY	
Limit of Indemnity	£10,000,000 any one occurrence and in the aggregate
Excess	£100 each and every claim
CRISIS CONTAINMENT	
Limit of Indemnity	£25,000
Excess	Nil Excess

Marsh



Saltash United Juniors Football Club



## Club Constitution and Rules





## Constitution and Club Rules

### 1. Name

The club shall be called **Saltash United Juniors Football Club** (the "Club")

### 2. Objects

The objects of the Club shall be to provide facilities, promote the game of Association Football, to arrange matches and social activities for its members and community participation in the same.

### 3. Status of Rules

These rules (the "Club Rules") form a binding agreement between each member of the Club.

### 4. Rules and Regulations

- (a) The members of the Club shall so exercise their rights, powers and duties and shall, where appropriate, use their best endeavours to ensure that others conduct themselves so that the business and affairs of the Club are carried out in accordance with the Rules and Regulations of The Football Association Limited ("The FA"), Cornwall County Football Association to which the Club is affiliated ("Parent County Association") and Competitions in which the Club participates, for the time being in force.
- (b) No alteration to the Club Rules shall be effective without prior written approval by the Parent County Association. The FA and the Parent County Association reserve the right to approve any proposed changes to the Club Rules.
- (c) The Club will also abide by The FA's Child Protection Policies and Procedures, Codes of Conduct and the Equality Policy as shall be in place from time to time.



## 5. Club Membership

- (a) The members of the Club from time to time shall be those persons listed in the register of members (the "Membership Register") which shall be maintained by the Club Secretary.
- (b) Any person who wishes to be a member must apply on the Membership Application Form and deliver it to the Club. Election to membership shall be at the discretion of the Club Committee and granted in accordance with the anti-discrimination and equality policies which are in place from time to time. An appeal against refusal may be made to the Club Committee in accordance with the Complaints Procedure in force from time to time. Membership shall become effective upon an applicant's name being entered in the Membership Register.
- (c) In the event of a member's resignation or expulsion, his or her name shall be removed from the Membership Register.
- (d) The FA and Parent County Association shall be given access to the Membership Register on demand.

## 6. Annual Membership Fee

- (a) An annual fee payable by each member shall be determined from time to time by the Club Committee and set at a level that will not pose a significant obstacle to community participation. Any fee shall be payable on a successful application for membership and annually by each member. Fees shall not be repayable.
- (b) The Club Committee shall have the authority to levy further subscriptions from the members as are reasonably necessary to fulfil the objects of the Club.

## 7. Resignation and Expulsion

- (a) A member shall cease to be a member of the Club if, and from the date on which, he/she gives notice to the Club Committee of his/her resignation. A member whose annual membership fee or further subscription is more than two (2) months in arrears shall be deemed to have resigned.



- (b) The Club Committee shall have the power to expel a member when, in its opinion, it would not be in the interests of the Club for them to remain a member. An appeal against such a decision may be made to the Club Committee in accordance with the Complaints Procedure in force from time to time.
- (c) A member who resigns or is expelled shall not be entitled to claim any, or a share of any, of the income and assets of the Club (the "Club Property").

## 8. Club Committee

- (a) The Club Committee shall consist of the following Club Officers: Chairperson, Vice Chairperson, Treasurer and Secretary and up to five other members, elected at an Annual General Meeting.
- (b) Each Club Officer and Club Committee Member shall hold office from the date of appointment until the next Annual General Meeting ("AGM") unless otherwise resolved at an Extraordinary General Meeting ("EGM"). One person may hold no more than two positions of Club Officer at any time. The Club Committee shall be responsible for the management of all the affairs of the Club. Decisions of the Club Committee shall be made by a simple majority of those attending the Club Committee meeting. The Chairperson of the Club Committee meeting shall have a casting vote in the event of a tie. Meetings of the Club Committee shall be chaired by the Chairman or in their absence the Secretary. The quorum for the transaction of business of the Club Committee shall be three.
- (c) Decisions of the Club Committee of meetings shall be entered into the Minutes of the Club to be maintained by the Club Secretary.
- (d) Any member of the Club Committee may call a meeting of the Club Committee by giving not less than seven days' notice to all members of the Club Committee. The Club Committee shall hold not less than four meetings a year.
- (e) An outgoing member of the Club Committee may be re-elected. Any vacancy on the Club Committee which arises between Annual General Meetings shall be filled by a member proposed by one and seconded by another of the remaining Club Committee members and approved by a simple majority of the remaining Club Committee members.



- (f) Save as provided for in the Rules and Regulations of The FA, the Parent County Association and any applicable Competition, the Club Committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the Club Rules.
- (g) The position of a Club Officer shall be vacated if such person is subject to a decision of The FA that such person be suspended from holding office or from taking part in any football activity relating to the administration or management of a football club.

## 9. Annual and Extraordinary General Meetings

(a) An AGM shall be held in each year to:

- Receive a report of the activities of the Club over the previous year
- Receive a report of the Club's finances over the previous year
- Elect members of the Club Committee
- Consider any other business

Notice of any resolution to be proposed at the AGM shall be given in writing to the Club Secretary not less than 21 days before the meeting.

- (b) Nominations for election of members as Club Officers or as members of the Club Committee shall be made in writing by the proposer and seconder, both of whom must be existing members of the Club, to the Club Secretary not less than 21 days before the AGM.
- (c) An EGM may be called at any time by the Club Committee and shall be called within 21 days of the receipt by the Club Secretary of a requisition in writing, signed by not less than five members stating the purposes for which the Meeting is required and the resolutions proposed. Business at an EGM may be any business that may be transacted at an AGM.
- (d) The Secretary shall send to each member at their last known address written notice of the date of a General Meeting (whether an AGM or an EGM) together with the resolutions to be proposed at least 14 days before the meeting.



(e) The quorum for a General Meeting shall be:

- The Chairperson, or in their absence a member selected by the Club Committee, shall take the chair. Each member present shall have one vote and resolutions shall be passed by a simple majority. In the event of an equality of votes the Chairperson of the Meeting shall have a casting vote.
- The Club Secretary, or in their absence a member of the Club Committee, shall enter a record of General Meetings into the Minutes of the Club.

## 10. Club Teams

- (a) At its first meeting following each AGM the Club Committee shall appoint a Club member to be responsible for each of the Club's football teams. The appointed members ("Team Managers") shall be responsible for managing the affairs of the team.
- (b) Each team may determine their own design of kit, but all first kit colours must be red and black. The Club Committee must approve any variants and all kit (including away kits) must be sanctioned by the Committee before purchase.
- (c) All kit, unless otherwise specified by the donating sponsor, will belong to the Club.
- (d) All Team Managers will be responsible for their team's kit and will ensure that all players are dressed appropriately when they take to the field of play.
- (e) Where playing kit has been replaced by new, reasonable effort shall be made to recycle the old kit by donating it to worthy causes.

## 11. Club Finances

- (a) A bank account shall be opened and maintained in the name of the Club (the "Club Account"). Designated account signatories shall be the Club Chairperson, the Treasurer and the Club Secretary. No sum shall be drawn from the Club Account except by cheque signed by two of the three designated signatories. All monies payable to the Club shall be received by the Treasurer and deposited in the Club Account.

X



- (b) The income and assets of the Club ("Club Property") shall be applied only in furtherance of the objects of the Club. The distribution of profits or proceeds arising from the sale of Club Property to members is prohibited.
- (c) The Club Committee shall have the power to authorise the payment of remuneration and expenses to any member of the Club (although a Club shall not remunerate a member for playing) and to any other person or persons for services rendered to the Club.
- (d) The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, medical treatment, away match expenses, post match refreshments and other ordinary benefits of Community Amateur Sports Clubs as provided for in the Finance Act 2002.
- (e) The Club may also in connection with the sports purposes of the Club:
  - Sell and supply food, drink and related sports clothing and equipment
  - Employ members (although not for playing) and remunerate them for providing goods and services, on fair terms set by the Club Committee without the person concerned being present
  - Pay for reasonable hospitality for visiting teams and guests
  - Indemnify the Club Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).
- (f) The Club shall keep accounting records for recording the fact and nature of all payments and receipts so as to disclose, with reasonable accuracy, at any time, the financial position, including the assets and liabilities of the Club. The Club must retain its accounting records for a minimum of six years.
- (g) The Club shall prepare an annual "Financial Statement", in such format as shall be available from The FA from time to time. The Financial Statement shall be verified by an independent, appropriately qualified accountant and shall be approved by members at General Meeting. A copy of any Financial Statement shall, on demand, be forwarded to The FA.



- (h) The Club Property, other than the Club Account, shall be vested in not less than two and no more than four custodians, one of whom shall be the Treasurer ("the Custodians"), who shall deal with the Club Property as directed by decisions of the Club Committee and entry in the Minutes shall be conclusive evidence of such a decision.
- (i) The Custodians shall be appointed by the Club in a General Meeting and shall hold office until death or resignation unless removed by a resolution passed at a General Meeting.
- (j) On their removal or resignation a Custodian shall execute a Conveyance in such form as is published by The FA from time to time to a newly elected Custodian or the existing Custodians as directed by the Club Committee. The Club shall, on request, make a copy of any Conveyance available to The FA. On the death of a Custodian, any Club Property vested in them shall vest automatically in the surviving Custodians. If there is only one surviving Custodian, an EGM shall be convened as soon as possible to appoint another Custodian.
- (k) The Custodians shall be entitled to an indemnity out of the Club Property for all expenses and other liabilities reasonably incurred by them in carrying out their duties.

## 12. Fund Raising

- (a) Fund raising shall be the responsibility of the whole Club Committee and shall be for the purpose of the general well being of the Club.
- (b) Team Managers may, at their discretion, raise funds for individual team requirements. Success or failure of these fund raising events will be the responsibility of the Team Manager with no redress on the Club.
- (c) Team Managers, or a designated person, may hold an individual team's money in a separate bank account under the name of Saltash United Juniors FC (.....). The person(s) responsible for such accounts must retain receipts for all items purchased. All accounts must be provided for inspection by the Treasurer prior to the AGM each year.



## 13. Club Trophies

At the Annual Presentation Evening, awards will be presented for the following achievements:

- (a) A Club 'service' award for all players who have taken part in football matches during the preceding season.
- (b) For each individual Team, awards for the Most Improved Player, Managers Player, Team Player and Players Player.
- (c) A Golden Boot award will be presented to the player throughout all age groups who has scored the most goals for his / her team during the preceding season.
- (d) Manager of the Year and Chairman's Award.

## 14. Discipline

- (a) All Club Members, Team Managers, Assistants and Committee Members are obliged to abide by Club rules and regulations, as defined in this document, at all times.
- (b) All Club Members, Team Managers, Assistants and Committee Members must conduct themselves in compliance with the spirit and guidelines of the FA Respect campaign at all times.
- (c) In addition, Team Managers, Assistants and Committee Members should endeavour to ensure that all parents and spectators associated with Saltash United Juniors FC teams also conduct themselves within the scope of the FA Respect scheme.
- (d) Any breaches of discipline should be reported to the Club Committee and will be dealt with on a case by case basis. Action against any person associated with Saltash United Juniors FC will be decided upon by the Committee.
- (e) Appeals against any disciplinary action deemed necessary by the Committee, may be made through the Complaints procedure.
- (f) Concerning league disciplinary matters, fines for disciplinary offences will be paid in the first instance by the Club. This money is to be repaid to the Club by the individual(s) concerned within 14 days. Failure to comply within the permitted time will result in the player being suspended from team fixtures until payment is received.





## 15. Competitions

- (a) The Club will pay entry fees for competitions entered under the auspices of the Devon Junior & Minor League ("DJM") or the Cornwall County Football Association ("CCFA").
- (b) For any other competitions, entry fees will be paid by the individual team involved, unless decided otherwise by the Club Committee.

## 16. Dissolution

- (a) A resolution to dissolve the Club shall only be proposed at a General Meeting and shall be carried by a majority of at least three-quarters of the members present.
- (b) The dissolution shall take effect from the date of the resolution and the members of the Club Committee shall be responsible for the winding up of the assets and liabilities of the Club.
- (c) Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be transferred to another Club, a Competition, the Parent County Association or The FA for use by them for related community sports. Alternatively, such assets may be disposed of in such other manner as the members of the Club determine, subject to the consent of the Parent Association.

This document defines the Constitution and Club Rules of the Saltash United Juniors Football Club and is verified as accepted by the Club Committee.

Signed:.....

Date: 8<sup>th</sup> June 2010

Signed:.....

Date: 8<sup>th</sup> June 2010



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Date: 8<sup>th</sup> June 2010

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Fr  
To  
C

Date: 23/01/2025 11:35 GMT  
Subject: RE: Warfelton

Information Classification: PUBLIC

Morning Robin,

The gang have flattened the ruts as best as they can, any additional work needed can be either carried out by the club or a request can be made to Cornwall Council to see if they will fund the repairs.

Cormac are contracted to mark and cut the pitch only. Any additional work is assessed as a part of a larger safety risk to the public rather than something that just affects the playability of the pitch.

If new goal post sockets are installed by a Contractor, they will need to supply a Rams package, if the club are going to carry out the work, can the specs of the sockets be made available before fitting please.

It would be good to be able to create a better pitch for the players and the improvements sound fantastic.

Kind regards,

Wayne





GUIDANCE NOTES NO:

**1.4**

# SAFEGUARDING POLICY AND PROCEDURES: CLUB TEMPLATE

**FOR CLUBS**

Version: 1.1  
Published: MAY 2019



**FOR ALL**



# USING THIS POLICY

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This policy template is provided so that you can add your club name to the relevant sections. It is important that this policy is discussed by the committee. The club needs to be sure it is clear about its responsibilities and that it adheres to this policy in full. Having a proactive Club Welfare Officer is an integral requirement of this policy.



# FOOTBALL CLUB SAFEGUARDING CHILDREN POLICY

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1. Football Club acknowledges its responsibility to safeguard the welfare of every child and young person who has been entrusted to its care and is committed to working to provide a safe environment for all members. A child or young person is anyone under the age of 18 engaged in any club football activity. We subscribe to The Football Association's (The FA) Safeguarding Children – Policy and Procedures and endorse and adopt the Policy Statement contained in that document.
2. The key principles of The FA Safeguarding Children Policy are that:
  - the child's welfare is, and must always be, the paramount consideration;
  - all children and young people have a right to be protected from abuse regardless of their age, gender, disability, race, sexual orientation, faith or belief;
  - all suspicions and allegations of abuse will be taken seriously and responded to swiftly and appropriately;
  - working in partnership with other organisations, children and young people and their parents/carers is essential.

We acknowledge that every child or young person who plays or participates in football should be able to take part in an enjoyable and safe environment and be protected from poor practice and abuse.

Football Club recognises that this is the responsibility of every adult involved in our club.
3. Football Club has a role to play in safeguarding the welfare of all children and young people by protecting them from physical, sexual or emotional harm and from neglect or bullying. It is noted and accepted that The Football Association's Safeguarding Children Regulations (see The FA Handbook) applies to everyone in football whether in a paid or voluntary capacity. This means whether you are a volunteer, match official, helper on club tours, football coach, club official or medical staff.
4. We endorse and adopt The FA's Responsible Recruitment guidelines for recruiting volunteers and we will:
  - specify what the role is and what tasks it involves;
  - request identification documents;
  - as a minimum meet and chat with the applicant(s) and where possible interview people before appointing them ask for and follow up with two references before appointing someone;
  - where eligible require an FA accepted Disclosure and Barring Service (DBS) Check in line with current FA policy and regulations.

# FOOTBALL CLUB SAFEGUARDING CHILDREN POLICY CONT'D

All current

Football Club members working in eligible roles, with children and young people – such as managers and coaches are required to hold an in-date FA accepted Disclosure and Barring Service (DBS) Check as part of responsible recruitment practice<sup>1</sup>.

If there are concerns regarding the appropriateness of an individual who is already involved or who has approached us to become part of

Football Club guidance will be sought from The Football Association. It is noted and accepted that The FA will consider the relevance and significance of the information obtained via the DBS Check process and that all suitability decisions will be made in accordance with legislation and in the best interests of children and young people.

It is accepted that The FA aims to prevent people with a history of relevant and significant offending from having contact with children or young people and the opportunity to influence policies or practice with children or young people. This is to prevent direct sexual or physical harm to children and to minimise the risk of 'grooming' within football.

5. Football Club supports The FA's Whistle Blowing Policy. Any adult or young person with concerns about a adult in a position of trust with football can 'whistle blow' by contacting The FA Safeguarding Team on **0800 169 1863**, by writing to The FA Case Manager at The Football Association, Wembley Stadium, PO Box 1966, London SW1P 9EQ, by emailing [Safeguarding@TheFA.com](mailto:Safeguarding@TheFA.com) or alternatively by going direct to the Police, Children's Social Care or the NSPCC.

Football Club encourages everyone to know about The FA's Whistle Blowing Policy and to utilise it if necessary.

6. Football Club has appointed a Club Welfare Officer in line with The FA's role profile and required completion of the Safeguarding Children and Welfare Officers Workshop. The post holder will be involved with Welfare Officer training provided by The FA and/or County FA. The Club Welfare Officer is the first point of contact for all club members regarding concerns about the welfare of any child or young person. The Club Welfare Officer will liaise directly with the County FA Designated Safeguarding Officer and will be familiar with the procedures for referring any concerns. They will also play a proactive role in increasing awareness of Respect, poor practice and abuse amongst club members.
7. We acknowledge and endorse The FA's identification of bullying as a category of abuse. Bullying of any kind is not acceptable at our club. If bullying does occur, all players or parents/carers should be able to tell and know that incidents will be dealt with promptly. Incidents need to be reported to the Club Welfare Officer in cases of serious bullying the County FA Designated Safeguarding Officer may be contacted.

8. Respect codes of conduct for players, parents/carers, spectators, officials and coaches have been implemented by

Football Club. In order to validate these Respect codes of conduct the club has clear actions it will take regarding repeated or serious misconduct at club level and acknowledges the possibility of potential sanctions which may be implemented by the County FA in more serious circumstances.

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<sup>1</sup> The FA's policy on DBS Checks is subject to change. DBS Check information and guidance can be found at [TheFA.com/football-rules-governance/safeguarding/section-3-safer-recruitment-and-dbs-checks](https://www.thefa.com/football-rules-governance/safeguarding/section-3-safer-recruitment-and-dbs-checks)

# FOOTBALL CLUB SAFEGUARDING CHILDREN POLICY CONT'D

9. Reporting your concerns about the welfare of a child or young person. Safeguarding is everyone's responsibility if you are worried about a child it is important that you report your concerns – no action is not an option.

- i. If you are worried about a child then you need to report your concerns to the Club Welfare Officer.
- ii. If the issue is one of poor practice the Club Welfare Officer will either:
  - Deal with the matter themselves, or;
  - Seek advice from the County FA Designated Safeguarding Officer.
- iii. If the concern is more serious – possible child abuse, where possible, contact the County FA Designated Safeguarding Officer first, then immediately contact the Police or Children's Social Care.

iv. If the child needs immediate medical treatment take them to a hospital or call an ambulance and tell them this is a child protection concern. Let your Club Welfare Officer know what action you have taken, they in turn will inform the County FA Designated Safeguarding Officer

- v. If at any time you are not able to contact your Club Welfare Officer or the matter is clearly serious then you can either:
  - Contact your County FA Designated Safeguarding Officer directly;
  - Contact The FA Safeguarding Team on **0800 169 1863** or [Safeguarding@TheFA.com](mailto:Safeguarding@TheFA.com);
  - Contact the Police or Children's Social Care;
  - Call the NSPCC 24 hour Helpline for advice on **0808 800 5000** or text **88858** or email [help@nspcc.org.uk](mailto:help@nspcc.org.uk).

NB – The FA's Safeguarding Children Policy and Procedures are available as **Guidance Notes 1.2: Grassroots Football: Safeguarding Children Policy and Procedures**. These are under the 'Useful Resources' at: [TheFA.com/football-rules-governance/safeguarding/section-1-footballs-safeguarding-framework](https://www.thefa.com/football-rules-governance/safeguarding/section-1-footballs-safeguarding-framework).

The policy outlines in detail what to do if you are concerned about the welfare of a child and includes flow diagrams which describe this process. How to make a referral is also covered in the Safeguarding Children workshop. Participants are given the opportunity to discuss how this feels and how best they can prepare themselves to deal with such a situation. For more information on this workshop contact your County FA Designated Safeguarding Officer.

10. Further advice on Safeguarding Children matters can be obtained from:

Name: [REDACTED]

T: [REDACTED]

E:

County FA:

County Football Association's Designated Safeguarding Officer

T:

E: CountyWO@

- [TheFA.com/football-rules-governance/safeguarding](https://www.thefa.com/football-rules-governance/safeguarding)
- Emailing – [Safeguarding@TheFA.com](mailto:Safeguarding@TheFA.com)
- The FA Safeguarding Children general enquiry line **0845 210 8080**





The Football Association  
Wembley Stadium  
London HA9 0WS  
**T:** +44 (0)800 169 1863  
**F:** +44 (0)800 169 1864  
**W:** TheFA.com

App 3

Saltash United Juniors Football Club  
Est. 1974



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